



MassLNC Evergreen Development Initiative Agreement

Dated: 12/16/2016

This agreement is between the Massachusetts Library Network Cooperative (hereby referred to as MassLNC) and The Board of Regents, University System of Georgia (hereby referred to as the Development Initiative Partner).

Background:

MassLNC is a collaborative venture among resource-sharing networks in the Commonwealth of Massachusetts that are using the Evergreen Integrated Library System. The cooperative provides a mutual support network for participating members and enables them to participate in shared development opportunities for Evergreen.

Under this agreement, The Georgia Public Library Service/PINES will engage in collaborative Evergreen development projects with other Evergreen development partners.

The MassLNC Development Committee comprises representatives from the Massachusetts resource-sharing networks that are full partners in the project and representatives from institutions participating in the MassLNC Development Initiative at the Collaborator level. The development committee is responsible for selecting projects to receive funding from the shared development pool.

The parties agree to the following:

Collaborators

1. The Development Initiative Partner, at the Collaborator level, will pay the annual fee identified in Appendix A: MassLNC Evergreen Development Initiative Membership Rates to be added to the shared MassLNC development pool. All fees must be paid in US dollars.
 - 15% of this fee will support administrative costs to manage development projects. The remainder will directly fund development projects.
 - The Development Initiative Partner will participate in a first-year trial run, during which the organization will be assessed a discounted fee as identified in Appendix A.
2. The Development Initiative Partner will be full partners in the MassLNC development process and agrees to designate representatives to the MassLNC development committee and working groups and to designate one main point of contact for each in-progress development project.

- Medium and large consortia will designate three voting representatives to the MassLNC Development Committee.
 - Single libraries / small consortia will designate one voting representative to the MassLNC Development Committee.
3. The Development Initiative partner will pay \$66,300 to fund additional Evergreen development projects for which MassLNC will provide project management services.
- Development Initiative partner development projects for which these funds will be used will include:
 - \$25,800 - Search enhancement development
 - \$28,000 – Web client development
 - \$12,500 – Mobile app development
 - MassLNC will assess the following administrative fees for project management services:
 - For the MassLNC Search and Display Infrastructure project or the Equinox Software , Inc. web client project, no additional administrative fees will be assessed.
 - For additional payments made towards development projects being funded through the MassLNC shared development pool, 15 percent of the payment will support administrative costs to manage the development project. The remainder will directly fund the development project.
 - For payments made towards GPLS development outside of what is funded by the shared pool, 20 percent of the payment will support administrative costs to manage the development project. The remainder will directly fund the development project.

Idea Generators

4. The Development Initiative Partner, if enrolled at the Idea Generator level, can choose their monetary contribution with a minimum contribution set at a level identified in Appendix A. All fees must be paid in US dollars.

- 15% of this fee will support administrative costs to manage development projects. The remainder will directly fund development projects.
- Partners participating at the Idea Generator level cannot pay a discounted level during the first year.
- The Development Initiative Partner will not have representation on the MassLNC development committee, but will have access to the MassLNC Ideas Web Site to help generate ideas for development.

All Development Initiative Partners

5. The MassLNC Development Committee is the final decision-making body for development expenditures.

6. If a MassLNC development project requires a change order to fully meet the needs of the Development Initiative Partner or if the end product does not fully satisfy the Development

Initiative Partner, the MassLNC Development Committee shall determine if funds from the shared development pool will be used to fund a change order or remedy the problem. MassLNC is not responsible for funding change orders beyond what is authorized by the Development Committee.

7. MassLNC and the Development Initiative Partner must adhere to all MassLNC policies and procedures, available on the MassLNC web site at http://masslnc.org/masslnc_docs

8. The initial participation term will be from January 1, 2017 to June 30, 2017. Any renewals shall run from July 1 until June 30 of said fiscal year unless terminated earlier as otherwise provided in this document. MassLNC will not refund unexpended development funds at the end of the participation term.

9. MassLNC will invoice the Development Initiative partner upon contract signing. All invoices are payable within 30 days. If an account is 30 days overdue, the Development Initiative partner will lose voting privileges and the ability to fully access MassLNC resources, including the Development Ideas site, until the account is paid in full.

10. Upon the winding up and dissolution of MassLNC, any unexpended funds held by MassLNC shall be distributed to the remaining Development Initiative Partners, in proportion to their respective contributions.

11. This agreement may be amended only by a mutual, written agreement between MassLNC and the Development Initiative Partner.

Signed in agreement:

For The Board of Regents, University System of Georgia

Membership level:

- Collaborator Medium / Large Consortium Contribution: \$17,000
- Additional Evergreen development projects as described in Section 3 \$66,300
- Total** **\$83,300**
- Collaborator Single Library/Small Consortium Contribution _____
- Idea Generator Contribution: _____

Tricia P. Chastain

DocuSigned by:
Tricia P. Chastain

Name/title

Signature

Executive Vice Chancellor



Date

For MassLNC
Katherine Lussier

Katherine Lussier

Name/title

Signature

12/16/2016

Date

Appendix A

MassLNC Evergreen Development Initiative Membership Rates

Collaborators

- Staff at all levels can submit and like development ideas on the MassLNC Ideas site: <http://massInc.org/ideas>
- Representation on the MassLNC Development Committee, the group responsible for selecting development projects to be funded through the shared development pool.
- Representation on functional working groups that meet on an as-need basis to serve as a resource for projects in a specific functional area.

| Size | Annual Contribution | First Year Trial | Development Committee | Working Group |
|-----------------------------------|---------------------|------------------|-----------------------|---------------|
| Small library / small consortium* | \$5,000 | \$3,500 | 1 rep | 1 rep |
| Medium library / consortium** | \$15,000 | \$10,000 | 3 reps | Up to 4 reps |
| Large library / consortium*** | \$25,000 | \$17,000 | 3 reps | Up to 4 reps |

Idea Generators

Staff at all levels can submit and like development ideas on the MassLNC Ideas site: <http://massInc.org/ideas>. A minimum contribution is required, but sites can opt to make a higher contribution to build a larger development pool that can fund more projects.

| Size | Minimum Annual Contribution |
|-------------------------------|-----------------------------|
| Small library / consortium* | \$1,500 |
| Medium library / consortium** | \$7,500 |
| Large library / consortium*** | \$12,500 |

* Small library / consortium is defined as an Evergreen site with a maximum of 10 systems and a maximum of 15 branches.

** Medium library / consortium is defined as an Evergreen site with a maximum of 100 systems and a maximum of 150 branches.

*** Large library / consortium is defined as an Evergreen site with more than 100 systems and/or more than 150 branches.