Sources for Cataloging Standards

Cataloging staff at libraries participating in PINES should be able to access the following cataloging resources online. **NOTE:** It is *mandatory* that these resources are available to catalogers creating original cataloging in OCLC’s WorldCat database. As of August 2017, the Georgia Public Library service purchases subscriptions for major online cataloging standards and tools for all public libraries in the state. Questions about the subscriptions should be addressed to the **PINES and Collaborative Projects Manager.**

The standards contained in the cataloging sources listed here should be consulted and followed when entering new records and editing existing in OCLC’s WorldCat database and when modifying existing records in the PINES bibliographic database.

**RDA Toolkit**

RDA (Resource Description & Access) is the new standard for descriptive cataloging, suited for user focused linked data applications. It supplies guidelines and instructions for creating bibliographic data for use by libraries and other cultural institutions. It replaces Anglo-American Cataloguing Rules, Second Edition (AACR2).

The RDA Toolkit is an online, browser-based manual for RDA that also provides access to AACR2, Library of Congress Policy Statements (LCPS), and other documentation and workflows to assist subscribers apply RDA.


Each library should have institutional logins for the toolkit.

**Webdewey**

WebDewey is the web-based version of the Dewey Decimal Classification System. It is constantly updated to reflect changes approved by the Dewey editorial team. The print version has been discontinued and will not be available for purchase after 2018.

Access to WebDewey is available from within the Connexion Client and the Connexion browser. It also can be accessed directly at [http://dewey.org/webdewey/login/login.html](http://dewey.org/webdewey/login/login.html).

**Cataloger’s Desktop**

Cataloger’s Desktop provides access to a variety of cataloging publications in one place. These include:
Sources for Cataloging Standards

- Anglo-American Cataloguing Rules (AACR2) (external link to the RDA Toolkit)
- Describing Archives: a Content Standard (DACS)
- Library of Congress Policy Statements
- Library of Congress Rule Interpretations
- Resource Description and Access (RDA) (external link)
- Subject Cataloging Manuals
- MARC 21 Formats
- Cataloging Service Bulletin
- CONSER Cataloging Manual
- CONSER Editing Guide
- Latest editions of all MARC code lists

A full list of the resources contained in Cataloger's Desktop is at http://www.loc.gov/cds/desktop/resourcelist.html

Access Cataloger’s Desktop at: https://desktop.loc.gov/

**MARC standards**

Standards for MARC formats and MARC code lists can be found at http://www.loc.gov/marc/

Code lists include those for languages and countries. Also available at the link is a tutorial on MARC.

**OCLC and MARC standards**


Includes a field by field guide to MARC21 formats for cataloging in OCLC’s Worldcat as well as a guide on when to input new records.

**Genre/Form terms**


**Other resources**

While the following resources are not required for
PINES catalogers, they do provide additional information that may be useful.


Music OCLC Users Group (MUOG). 2017. *Cataloging*  
<font 14px/Arial,Helvetica,sans-serif;;inherit;;inherit>OCLC. 2017. *Librarian’s Toolbox*  
<font 14px/Arial,Helvetica,sans-serif;;inherit;;inherit>Includes links to OCLC cataloging products, tools, documentation, and tutorials. </font>  

OCLC. 2017. *About RDA.*

OLAC (Online Audiovisual Catalogers)

The OLAC website has a number of publications and resources for cataloging audiovisual materials.

Schiff, Adam. 2010. *Changes from AACR2 to RDA: a comparison of examples.*


Yale University. Irving S. Gilmore Music Library. [no date]. *Music cataloging at Yale*