

Authority Control

“The procedures by which consistency of form is maintained in the headings (names, uniform titles, series titles, and subjects) used in a library catalog or file of bibliographic records through the application of an authoritative list (called an authority file) to new items as they are added to the collection” [Online Dictionary for Library and Information Science](#)

Check the OCLC authority files for all controlled fields:

1xx's

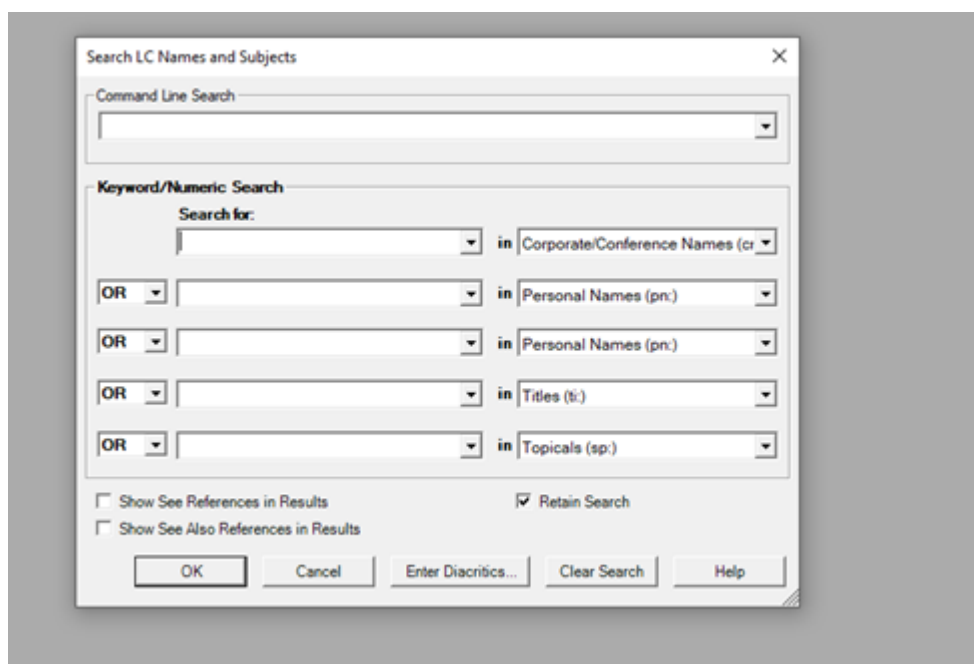
4xx's

6xx's

7xx's

8xx's

The OCLC authority file in the Connexion Client can be browsed or searched. To browse the Authority File, use the menu command Authorities>Browse>LC Names and Subjects. Enter the terms for the browse, and select the applicable index. To search the authority file, use the menu command Authorities - Search - LC Names and subjects.



Search in Command Line:

Topical subject headings: su: or sp: calculus, cooking, etc.

Geographical sub heading: gg: Atlanta, ga.

Personal name headings: pn: or au: mark twain or twain, mark.

Corporate name headings: co or cn: American Library Association

Uniform title headings: ti: Oprah's book club

Search in in Key word/Numeric Search Window by typing terms in the left window and select the correct

Index Label provided in the window on the right. The index abbreviation to use in the command line is included in the index name in the Keyword/Numeric Search.

For more information on navigating the OCLC authority file, click on the help button on the search box (see illustration above), or click on the question mark at the top left of the Connexion client toolbar.

In authority records, authorized access points or headings are in the 1XXs fields. Other fields in the record may provide further information on usage and on distinguishing similar terms or persons.

Authority Tags and the Bibliographic Tags They Control		
Heading	Authority Tag	Bibliographic Tags
Personal Name	100	100, 600, 700, 800
Corporate Name	110	110, 610, 710, 810
Conference Name	111	111, 611, 711, 811
Uniform Title	130	130, 440, 630, 730, 830
Chronological Term	148	648
Topical Subject	150	650
Geographic Subject	151	651
Genre / Form Subject	155	655
Topical Subdivision	180	6xx ꝑx
Geographic Subdivision	181	6xx ꝑz
Chronological Subdivision	182	6xx ꝑy
Form Subdivision	185	6xx ꝑv

More information about authority data can be found at [MARC 21 Authority Data](https://pines.georgialibraries.org/dokuwiki/)

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Permanent link:

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