Strategies for a Quality Database

Definition of Quality Database:

- Records that adhere to national MARC standards
- Maintain current cataloging practices to national standards

Guidelines for Improving Bibliographic Records already in PINES Database:

- Deduplication of the database
- Fully trained cataloging staff that adhere to national standards

Guidelines for Improving Bibliographic Records Coming into PINES Database:

- Weed and inventory collection
- Deduplication of local database
- Remove local cataloging practices that do not meet national standards (for example, local collection information in 245)
- Incomplete records will be upgraded to meet MARC and national standards for cataloging. Incomplete records may be excluded in dataload. A report of such items will be provided to the library.

All collections will be evaluated on a case-by-case basis by GPLS/PINES Staff to make recommendations to the incoming library.