

## Action Item 4: New Circulation Modifier for Equipment

### Proposed Change to Circulation Matrix:

Submitted by: Jessica Everingham, Director of West Georgia Regional Library System

I would like to propose a new circulation modifier called "equipment-2" that would limit circulation and holds to the owning library.

WGRLS has been circulating hotspots for a few months, now, and we have found that the holds process can be problematic. Since all of the hotspots we have been able to purchase so far have been funded with grant money, there is a need to limit circulation to the owning (and grantee) library. Some libraries in our system have numerous hotspots and some libraries have very few. When patrons from libraries with only a small number of hotspots (that are always checked out) place holds on them, the holds of course attach to one of the libraries with numerous hotspots. This puts staff members in a position of cancelling or re-directing the constant holds that appear from other libraries. It would be much simpler for them to operate hotspot circulation if holds and circulation could be limited to the home library.

For additional reference, see the PINES Circulation Matrix at:

[https://pines.georgialibraries.org/dokuwiki/doku.php?id=cat:circulation\\_matrix](https://pines.georgialibraries.org/dokuwiki/doku.php?id=cat:circulation_matrix)

### Survey Results:

The following summary is based on survey results from 29 PINES Subcommittee members and Directors representing 24 library systems. One question was asked:

**Do you approve of this proposed change?**

#### Summary of All Responses:

	Responses	Percentage
Yes	23	79%
No	2	7%
Not Sure	4	14%

### Responses from Cataloging Subcommittee Members:

	Responses	Percentage
Yes	6	86%
No	0	0%
Not Sure	1	14%

### Responses from Other Subcommittee Members:

	Responses	Percentage
Yes	6	86%
No	1	14%
Not Sure	0	0%

### Responses from Directors who are not Subcommittee Members:

	Responses	Percentage
Yes	11	73%
No	1	7%
Not Sure	3	20%

### Comments in Favor of the Change

- The new circ modifier shouldn't be "EQUIP" specific but should be able to be used for any item, of any type, that the owning library wanted to limit holding and circulating in the owning library - so maybe "LOCAL\_ONLY" circ modifier
- Why call equipment-2? Maybe something more descriptive, like equipment-local?

### Comments Against the Change

- This would be beneficial to us as well.

### Other Comments

- Equipment 2 is not descriptive enough. Perhaps Equipment-nonholdable might be a better choice.
- If it is possible to alter the Holds rules on a template basis using the current circ.mod., it is better to simply use a template for the single type of item (of which there might be

many but they are collectively only very specific type of equipment) than create a new type of circ. Mod. unnecessarily. if unable to alter the Holds rules, then I am in support of the change.

- If limiting the holds/circulation to a "home library" is a requirement of the grant, this provision should be honored by the library receiving the grant. If this is NOT a requirement of the grant, implementing this restriction may be the beginning of a precedent. Perhaps, the addition of "equipment-2" will remedy the issue.