

PINES Executive Committee Meeting

Minutes

December 1, 2021 at 9:30 AM

Savannah, GA and Via Google Meet

I. Call to Order

Meeting called to order at 9:38am.

PINES Executive Committee Present: Stacy Brown (Acting Chair,) Natalie Marshall (Secretary,) Jan Burroughs, Lecia Eubanks, Lisa MacKinney, Geri Mullis, Holly Phillips, Valerie Bell

GPLS present: Julie Walker, Ben Carter, Wendy Cornelisen, Elizabeth McKinney, Terran McCanna, Dawn Dale, Tiffany Little, Elaine Hardy

II. Review of September Meeting Minutes

Motion to approve the minutes of the September 15, 2021 meeting made by Geri Mullis and seconded by Holly Phillips. Approved unanimously.

III. PINES Staff Reports

Elizabeth McKinney- E-card and e-renew bid voided by DOAS. PINES is attempting to extend e-card issuing to the end of the year, then a full RPF monitored by DOAS. Continue to report any courier issues so they can be addressed systematically.

Terran McCanna- [see handouts] Statistics- GALILEO clickthroughs from PINES down, possibly because of OpenAthens implementation in Live Oak. Notifications are going back up, but lower than pre-pandemic levels. 15k downloads for each version of the PINES app. E-card registrations are at just over 25,000 with just under 4,000 upgrades. Online training is available through Niche Academy PINES Learning Center. Video will be posted for the new upgrade features in January. Local Admin certifications should be completed by April 30,2022.

Successful bug squash in September. Upgrade testing will go out on Friday and start on Monday. Critical bugs not fixed in a couple of areas, including cataloging. Normal upgrade schedule. New features: single word search suggestions in OPAC, find nearest available copy (start of geolocation efforts) in OPAC only, carousel view as list, carousel embed in other sites, completed consolidation of patron alerts/messages/notes, patron edit- send password reset link, hold pull list library selector, reports- age division options, expired staff accounts will no longer be able to log in to the staff client, triggered event logs for patrons and items, more Angular interface updates.

Dawn Dale- Statistical report in packet. Question to membership- totes were never ordered as voted in May because the price skyrocketed. Brian can currently price at \$16/tote. 300 totes for

roughly the same cost as voted on originally or 500 totes for a larger amount. Geri Mullis moved to stick with the dollar amount. Holly Phillips seconded the motion. Approved unanimously.

Elaine Hardy- New policies introduced and implemented around multi-part series records. Getting rid of blank circulation mods. Monday session for catalogers going over the specific testing agenda and issues for the upgrade.

Tiffany Little- Evergreen Community Update- the in-person 2021 Conference was canceled and the hotel legally disputed. The issue has been resolved with no additional charges. The Evergreen switchover to a pure non-profit is almost resolved.

Acquisitions changes for the January upgrade- a couple of big new interfaces. Will plan an information session for testers especially. Currently 13 libraries using ACQ and any interested are welcome to join.

Susan Morrison- PLAY card stats: 16th school has just rolled out (Thomasville City.) Update from vendors- PLAY card accounts can log in to Overdrive and Libby with no issues. All updates to PLAY cards come directly from school district files.

IV. Executive Committee Action Items

Action Item 1: Statewide AV Holds- Geri Mullis made the motion to approve that we begin DVD and VHS sharing with bubble wrap. Holly Phillips seconded. Geri Mullis, Lecia Eubanks, Jan Burroughs, Holly Phillips, Lisa MacKinney and Valerie Bell voted in favor. Stacy Brown and Natalie Marshall voted against.

Geri Mullis made the motion to approve circulating everything else listed in the proposal sharing with bubble wrap (audiobooks, music cds, video games) Lisa MacKinney seconded the motion. Geri Mullis, Lecia Eubanks, Jan Burroughs, Holly Phillips, Lisa MacKinney and Valerie Bell voted in favor. Stacy Brown and Natalie Marshall voted against.

Elizabeth McKinney recommended that we reshare the results of the AV Packaging Committee Testing.

Start date targeted? Elaine noted that some libraries do not age-protect their AV materials and may need to alter that now. Hopefully Chris Sharp will be able to do that via batch change.

Stephen Houser suggested that February 14 2022 be targeted as the start date.

Geri Mullis makes the motion that Coastal Plain be a fiscal sponsor for a group purchase of bubble wrap mailers as outlined in the action item proposal (10,200 mailers.) Holly seconded the motion. Approval subject to a membership vote online. Motion approved unanimously.

Terran raised the issue of turning on the “renew if other copies are available feature” which was previously discussed and approved but could not be implemented at the time due to the non-sharing of AV items. This will be addressed under the new business section.

Action Item 2: Multivolume Parts for AV

Elaine Hardy clarified that graphic novels are not all on a serial record by policy. Rather it guides catalogers in making a serial vs standalone decision. There were issues with implementing parts on AV prior to this, but with the passing of Action Item 1, this could potentially be changed. Terran pointed out that it would cause more work for catalogers, but is still overwhelmingly favored by the cataloging subcommittee due to patron experience. It would also have add-on benefits for circulation staff by eliminating the need for staff-placed holds to choose specific parts.

Lecia Eubanks made the motion to implement multivolume parts as described in the proposal. Geri Mullis seconded the motion. Motion passed unanimously.

Action Item 3: Library Card Requirement

Geri Mullis made the motion to approve allowing the staff to access patron accounts to check out materials with government issued ID as approved in PINES policy for registering patron accounts. Lisa MacKinney seconded the motion.

A discussion was held about what defines a government ID, what impact this might have on local and statewide materials funding, what would be done about minors, and how this might affect front line staff members. The Board and PINES staff agreed on a future discussion about revising the PINES acceptable ID standards.

Motion passed unanimously (with 9.) [Chair Martha Powers-Jones has joined the meeting]

Action Item 4: Changes to Long Overdue Process

Geri Mullis made the motion that we approve both parts of the proposal: to reduce the time period for automatically marking items "Long Overdue" from 180 days to 90 days and to add an additional automated email notification at 60 days overdue. Stacy Brown seconded the motion. Motion passed with 8 in favor (Martha Powers-Jones, Stacy Brown, Natalie Marshall, Valerie Bell, Jan Burroughs, Lecia Eubanks, Lisa MacKinney, Geri Mullis) and 1 against (Holly Phillips.)

PINES staff needs to know when to begin the new process. They made a recommendation to wait until after the upgrade from Terran. Geri Mullis recommended a July 1 implementation.

V. Discussion Items

none

VI. Old Business

none

VII. New Business

Geri Mullis moved to reaffirm the use of the “renew if other copies are available feature” which was previously discussed and approved but could not be implemented at the time due to the non-sharing of AV items once AV sharing is enabled. Lisa MacKinney seconded the motion. Motion passed with 6 in favor and two against.

VIII. Issues/Requests/Discussion/Reports from the Membership

none

IX. Next Meeting

At the May Director’s Meeting or as called by the Chair.

X. Adjournment

The meeting was adjourned at 11:52am. Motion by Lecia Eubanks and second by Jan Burroughs.

Minutes submitted by Natalie Marshall