

PINES Executive Committee Meeting

Minutes

September 21, 2022, 10:00am

Hall County Library System

I. Call to Order and Welcome

Meeting called to order at 10:08am.

PINES Executive Committee Present: Stacy Brown (Vice Chair), Natalie Marshall (Secretary), Geri Mullis, Lisa MacKinney, Holly Phillips, Jan Burroughs, Lecia Eubanks, Martha Powers-Jones (Chair; virtual)

GPLS Present: Julie Walker, Ben Carter, Angela Stanley, Elizabeth McKinney, Terran McCanna, Dawn Dale, Elaine Hardy, Tiffany Little, Susan Morrison, Chris Sharp, Evan Bush, Peggy Chambliss

II. Election of New Officers

Geri Mullis moved that the current slate of officers (Martha Powers-Jones: Chair; Stacy Brown: Vice Chair; Natalie Marshall: Secretary) be re-elected. Lisa MacKinney seconded the motion. Motion passed unanimously.

III. Approval of May 2022 Executive Committee Meeting Minutes

Geri Mullis moved to approve the minutes as presented; Lisa MacKinney seconded the motion. Motion passed unanimously.

IV. Review of May 2022 PINES Annual Membership Meeting Minutes

V. PINES Staff Reports

Elizabeth McKinney- The RPF for e-card and e-renewal services is out for bid and closes 9/27/22. In the interim, the e-card contract has been extended through the end of FY23. E-renew is in process!

Ben Carter was able to arrange a PINES-wide purchase of bubble mailers and totes with end of year funding. Those are being sent by courier to the system headquarters.

Terran McCanna- (see handouts) Novelist is up over last year though down on the quarter due to downtime for upgrades. Galileo usage has started trending up with the beginning of the school year. Automated notifications are up over 2021. PINES app installs continue to rise, with

almost 15k installs across both platforms. AV share circulations have risen, though not dramatically. Use of the PINES Learning Center classes remains strong. Bug Squashing week was July 25 - 29, 2022 and included contributions from several PINES staff members as well as public library staff. The next week will be September 26 - 30, 2022. Online account renewal is back in development. Evergreen 3.9 has been released and will need to be tested for usable features in PINES.

Dawn Dale- (see handouts) The average days in transit have dropped from 11 working days/16 calendar days to 5 working days/7 calendar days from a year ago. Lecia Eubanks asked about courier volume in excess of a standard trip run. Dawn says in similar cases to ask her to review the routes and work with Stat.

Elaine Hardy- The OCLC Streamlined Holdings project has been completed. Elaine is still reviewing reports and sending them to catalogers. Elaine and Angela met with the OCLC representative to make this part of the contract.

51 PINES and other public library attendees to the 2022 Cataloging Conference, which was a great success.

Tiffany Little- Patron request interface inquiry update: it doesn't seem to be working for PINES or other Evergreen users, so Tiffany is working on a rebuilding project which is about 70% of the way completed. She is conducting an Acquisitions Subcommittee review of all patron request workflows.

Susan Morrison- (see slide deck) PLAY Card Updates: 14 library systems; 29 school systems; 9 MOUs in progress; total in queue: 37; 53,067 circulations and 37,665 logins.

Sandy Hester asked how systems with PLAY cards are handling technology checkouts? Stacy Brown said they don't charge unless the items don't come back.

PINES-L and Recurring Reports Cleanup is ongoing; Permissions Project: testing of permissions continues, Circ4 and Cat3 accounts have general support to eliminate, they have removed a lot of generic staff accounts. CatCoord permission project- All systems will need at least one CatCoordinator. At the time of this report, 27 people were enrolled, 18 had completed the training, and 14 had been assigned the status.

Chris Sharp- Staff logins- If a staff member holds two separate administrative status roles, add a second library account if needed.

Development Update: PINES Staff is hoping to move the upgrade off the MLK holiday weekend. The initial survey indicated some issues with Presidents Day not being a universal holiday, but it may be the best option. After discussion, it was agreed that PINES will conduct this upgrade on MLK Day and the 2024 upgrade on President's Day.

VI. Executive Committee Action Items

Action Item 1: Equipment Circulation Modifier Change

Lecia Eubanks asks whether the e-device modifier could be used. After discussion with Elaine Hardy, the idea of an e-device local circulation modifier was brought forward.

Geri Mullis moved to create an e-device local circulation modifier that will restrict holds to branch; Stacy Brown seconded. The motion passed unanimously.

Action Item 2: Renew from Due Date Option

Geri Mullis made a motion to approve the use of the “renew from due date option” when it becomes available. Holly Phillips seconded the motion.

This is an on/off feature that will appear on both the staff and patron side. If people want all their items due on the same day, it would be a staff override function. The motion passed unanimously.

Action Item 3: Replacement Card Fee Change

Geri Mullis made the motion to eliminate the replacement card fee. Lecia Eubanks seconded. The motion passed unanimously.

VII. Discussion items

Fines Free Pilot- Sandy Hester: From September 2019, just over 15,000 items (4.5% of collection) fell into overdue to current: 0.03% overdue (81 items). That is mitigated by a high legacy long overdue count that had to be cleaned from the catalog. Unique patron transfer rate has remained about the same from pre- to post- fines free. Regional was able to pick up some expenses from the branches to offset the lost revenue to them. Sandy does feel going fines-free has reduced staff time and conflict dealing with fines.

Beth McIntyre: Implementation has been a real nonissue in her region; it's quickly become the standard. 45 day overdue collections; compared to the total circulation, it's a very small amount. The PINES change to reduce the long overdue from 180 to 90 has impacted their bills to other PINES libraries. Their 45 day notice includes cover images of the overdue books. Welcome back program- when you forgive any fines, note it on the record in the forgive note. Over 30,000 lines of Welcome Back to present.

Darla Chambliss: Not using Unique for anything. They aren't doing anything except not charging fines. They have seen an increase in cards but that could also be due to PLAY cards. Anecdotally

it has opened up conversations in communities, increases in funding, and patron goodwill. She will email concrete numbers soon.

Elizabeth McKinney added that the official fines-free pilot is scheduled to run through 9/16/23.

VIII. Old Business

none

IX. New Business

none

X. Issues/Requests/Discussion/Reports from the Membership

XI. Next Meeting

December 7, 2022 at the Winter Directors Meeting in Savannah.

XII. Adjournment

The meeting was adjourned at 11:28am.

Lecia Eubanks moved to adjourn. Lisa MacKinney seconded.